



RESOLUTION OF THE FORSYTH COUNTY BOARD OF ELECTIONS

APPOINTMENT GUIDELINES FOR EARLY VOTING OFFICIALS

WHEREAS for each primary and election, county boards of elections shall appoint precinct officials for each early voting site, other than the county board office; and

WHEREAS a chief judge must always be appointed to each early voting site for each day of early voting. Two judges shall be appointed to each early voting site for each day of early voting, where possible. County boards should try to ensure all early voting sites have a chief judge and two judges at all times; in the event a voter challenge needs to be heard. If it is not possible, however, county boards should appoint at least one judge per site; and

WHEREAS multiple chief judges, judges, and assistants may be appointed to serve at each early voting site so that chief judges, judges, and assistants may serve for partial shifts throughout each day of early voting or serve for less than the full number of days of early voting; and

WHEREAS the statute requires early voting officials to be appointed from the lists of names submitted by the parties. It does not authorize the parties to decide when, where, and in what role an appointee serves; and

WHEREAS county boards should consider the needs of the voting sites, the partisan balance requirements, and the capability and availability of the nominees when assigning recommended individuals into roles, sites, and schedules at early voting sites; and

WHEREAS due to the technical responsibilities required, the following considerations shall be applied in assigning the recommended individuals for the chief judge role at each early voting site: (1) three (3) or more years of early voting work experience preferred, (2) election day precinct officials experience as Chief Judge or Judge preferred, (3) recommendation from a current/former Lead, (4) evaluation and performance review by elections staff, (5) availability to assist with setup and breakdown of early voting locations, (6) ability to use computers: laptops and printers for elections applications, use of elections applications, learning and executing opening and closing procedures for voting machines (tabulators and ballot marking devices), (7) ability to work as part of team and take direction, (8) ability to reliably work needed shifts, and (9) ability and desire to work as an impartial election official who will treat all voters with fairness and respect; and

WHEREAS if there is not time to consult with the party chair when an official calls out on the day they are scheduled to serve, the board chair may delegate the appointment of replacement chief judges and judges to the Director of Elections or the Deputy Director of Elections, in the absence of the Director. The delegation is limited during the early voting period; and

WHEREAS County boards shall work to ensure, if possible, that the chief judge and judges working at any site at the same time do not all belong to the same political party.

NOW, THEREFORE, BE IT HEREBY RESOLVED, the Forsyth County Board of Elections approves the above qualification guidelines for appointment of early voting officials as prescribed by Numbered Memo 2023-07.

Approved this May 19, 2026
s:/A.L. Collins
Chairperson