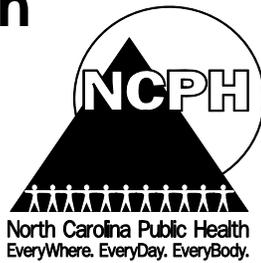


Forsyth County Board of Health



- Vera S. Robinson, OTR, Chair
- Dr. Ricky Sides, DC, Vice-Chair
- Beaufort O. Bailey
- Dr. James K. Doub, OD
- Linda Petrou, PhD
- Nancy R. Hardie, RPH
- Randall G. Kale, PE
- Dr. P. Lee Salisbury, III., DDS
- Dr. Calvert B. Jeffers, Jr., DVM
- Jane Bradner Mosko, RN, CRNA
- Dr. Willard L. McCloud, Jr., MD

BOARD OF HEALTH MINUTES February 4, 2009

MEMBERS PRESENT

Ms. Vera Robinson, Chair
Dr. Ricky Sides, Vice-Chair
Dr. Willard McCloud
Dr. Calvert Jeffers
Mr. Beaufort Bailey
Dr. Paul (Lee) Salisbury
Dr. James (Kent) Doub
Ms. Linda Petrou
Ms. Jane Bradner Mosko
Mr. Randall Kale
Ms. Nancy Hardie

STAFF PRESENT

Dr. C. Timothy Monroe
Ms. Cynthia Jeffries
Ms. Tommie Bowen
Mr. Bob Whitwam
Ms. Jackie Boggs
Ms. Ayo Ademoyero
Ms. Lynne Mitchell
Ms. Quintana Stewart
Dr. Javier Lazaro

MEMBERS ABSENT

None

Call to Order:

On Wednesday, February 4, 2009, the Forsyth County Board of Health held its regularly scheduled monthly meeting in the Board Room at the Forsyth County Department of Public Health. Mr. Ricky Sides, Vice-Chair called the meeting to order at 5:30 p.m. Upon arrival of the Chair, Ms. Vera Robinson, presided from that point on, throughout the duration of the meeting.

Consideration of Minutes:

The minutes of the January 7, 2009 Board of Health Meeting were reviewed by the Board. Upon motion by Dr. Calvert Jeffers, and a second by Dr. Lee Salisbury, the minutes were approved by the Board of Health.

Public Comment on Agenda Items: No one asked to be recognized.

Old Business:

Election of Officers:

Dr. Petrou reported for the Nominations Committee. The Committee recommended that Ms. Robinson and Dr. Sides be nominated for the Chair and Vice Chair positions respectively. Ms. Robinson and Dr. Sides were re-elected and re-appointed to those posts by acclamation.

Travel Clinic Closure:

Dr. Monroe reminded the Board that the staff with the Board's consent had temporarily discontinued services in the Travel Vaccine Clinic approximately 15 months earlier. He now recommended and asked for the Board's approval to make the change permanent. He reminded the Board that the original change had been made because of staffing shortages, he presented a list demonstrating that the services were provided adequately elsewhere in the community. After a brief discussion, Dr. Calvert Jeffers moved to discontinue this service, and Dr. Ricky Sides, seconded the motion. The board was in favor of this motion.

Dental Clinic Cost/Revenue Report:

Ms. Cynthia Jeffries, the Assistant Director and Dr. Javier Lazaro, the director of the Cleveland Avenue Dental Clinic reported on the Net Profit/Loss for the time period of July 2008 through December 2008. The written report was given out to each of the board members and is attached as part of these minutes.

Budget Process Update:

Ms. Cynthia Jeffries presented a status report concerning the budget process for the department. She stated that the staff is presently completing their rainbow sheets and reports. Ms. Jeffries will be meeting with the County Budget Analyst, sometime toward the end of April. After this time, the budget should be completed. Ms. Jeffries reported that she will be able to report more concerning the budget at the March Board of Health Meeting.

Monthly Activity Reports:

A report was presented and handouts were distributed to the board members concerning Monthly Activity Reports for each division in the department. Dr. Monroe asked the board to look it over and decide if might be something they want the department to start doing. Dr. Monroe stated the Senior Management Team did not feel that this report served a significant purpose for them. Ms. Vera Robinson suggested that maybe it would be helpful to the board, if this activity report was done on a quarterly basis, versus a monthly one. The board was in agreement to this suggestion.

Accreditation Process Update:

Dr. Monroe reported that as of April 1, 2009, the department will be moving into their "90 day push", to complete everything for the Accreditation process. The Consultant, Ms. Lynn Connor, is continuing to give the department advice for this process. Ms. Lucinda Brogden will be leaving at the end of February. Dr. Monroe reported that we have identified the Site Visit Team. Dr. Monroe will let the board know at the March Meeting, if there is anything that they need to be preparing for concerning the Site Visit.

Report of activities related to Lead Rule:

Mr. Bob Whitwam, the director of Environmental Health, reported on the Childhood Lead Poisoning Activities, that the department has been working on during the month of January 2009. Copies of these activities were presented to each board member. Mr. Whitwam mentioned that Environmental Health and Nursing Staff have been working on a presentation about childhood lead poisoning and the new Board of Health rule for delivery to pediatricians and family care practices. He reported that once the presentation and handouts are finalized, the staff will schedule site visits to the doctor's offices to make the presentations.

New Business:

Customer Satisfaction Survey Results:

Ms. Ayo Ademoyero, presented a Summary Report on the Customer Satisfaction Survey, that was conducted by the department, throughout the community last year, on November 18-24, 2008. The survey was done to fully examine how our customers feel and what they think about the services they receive while visiting the Health Department. The surveys were two sided, with one side in English, and the other side in Spanish. The customers ranked the services they received, the performance of staff, overall satisfaction, recommendations, comments, and etc. The customers gave comments concerning the wait time, helpfulness, responsiveness, and respectfulness of the staff. Access to telephones, overall appearance, cleanliness of facilities, comments, and suggestions were all a part of this survey. Copies of this report were distributed to all of the board members.

Ms. Ademoyero, also reported on another Customer Satisfaction Survey, that has recently been implemented in the department. Survey boxes have been distributed and installed on walls throughout the department. Customer Satisfaction Surveys have been made available at each survey box location. These boxes have slots for the customers that visit our department, to drop their surveys in. These boxes are locked and are kept confidential. These surveys are two sided, with one side in English, and the other side in Spanish. Illustration samples were distributed to each board member.

Resolutions on Tobacco Legislation:

Dr. Monroe explained that two different resolutions had been distributed to them, concerning possible tobacco legislation. The first resolution is urging the General Assembly of N.C. to increase the tax on cigarettes. Dr. Monroe pointed out that the use of tobacco products is the leading cause of preventable death and disability in NC and Forsyth County. The most effective way to prevent and reduce tobacco use by children is to substantially increase the cost of cigarettes. The cigarette tax would increase to the national average of \$1.19 per pack, which would result in a 17.1% decrease in youth smoking rates. This tax increase would be preventing 103,000 NC children from starting to smoke and saving 33,000 from premature smoking-related death.

The second resolution was in support of eliminating secondhand smoke in NC's worksites and public places and restoring authority to regulate tobacco to local government. Dr. Monroe pointed out that secondhand smoke is a leading cause of preventable death in the United States, causing the death of 35,000 Americans per year, and an estimated 1,220 to 2,180 of adults, children, and babies in NC. Secondhand smoke has been proven to cause cancer, heart disease, and asthma in both smokers and non smokers. The Center for Disease Control, (CDC) warns that all patients with or at increased risk of coronary heart disease should avoid all indoor environments that permit smoking.

The four primary components of these resolutions are:

1. Increase the cigarette tax to the current (as of October, 2008) National average of \$1.19 per pack.
2. Make all work places smoke free.
3. Make all public places smoke free.
4. Return authority to regulate tobacco use to the local government level.

After much discussion, Mr. Beaufort Bailey made a motion to accept the resolution of eliminating second hand smoke. Dr. Willard McCloud seconded the motion. The Board voted unanimously to support the resolution. Mr. Beaufort Bailey then, made a motion to accept the resolution of increasing the tax on cigarettes. Ms. Jane B. Mosko seconded the motion. The Board voted 10 to 1 to support the resolution. After both resolutions were accepted by the board, Dr. Monroe asked if they would be willing to go an extra step of requesting support from the local legislative delegation in urging the General Assembly to adopt tobacco regulatory and tax legislation. Dr. Monroe also asked if they would approve and support our efforts with the local governing boards, advisory boards, local organizations and community leaders in urging the General Assembly to adopt these two resolutions as well. Ms. Linda Petrou made a motion to accept his request, and the motion was seconded by Dr. Ricky Sides.

Dental Clinic Fee Changes:

Dr. Monroe and Ms. Cynthia Jeffries presented a detailed report on the Proposed Revised Fee Structure for the Dental Clinic, and copies of the report were distributed to each board member. After the presentation, Dr. Monroe asked for the board's approval to accept the new fees. Dr. Calvert Jeffers made a motion to accept, and Ms. Linda Petrou seconded the motion. The Board voted to approve the new fee structure.

Other Business:

Health Equity Summit:

Information concerning the Health Equity Summit was presented by Dr. Monroe. He reported that this would be held on April 30, 2009. It was originally scheduled for April 23rd, but was rescheduled. This will take place on Salem Campus, in the Shirley Hall Arts Center. Dr. Troutman will be the key speaker. This will begin at 1:00 p.m. There will be a panel discussion after Dr. Troutman's talk, and a 5:00 p.m. Reception. There will also be a dinner later on in the evening.

Committee Reports:

Forsyth County Healthy Carolinians Coalition:

Ms. Linda Petrou, reported that she attend the FCHCC, which was held on January 26th, 2009. There were various presentations held that day. The next meeting will be in three months. She will be reporting to the board on this, at that time.

School Advisory Council:

Dr. Kent Doub reported that he attended the School Advisory Council.

Adjourn:

Mr. Beaufort Bailey made a motion to adjourn, and Dr. Kent Doub seconded the motion. By majority vote, the meeting was adjourned at 7:20 p.m.

Sincerely,

Dr. C. Timothy Monroe
Secretary to the Board

CTM/tjb