

**BOARD OF COMMISSIONERS**

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**RICHARD V. LINVILLE**  
**WALTER MARSHALL**  
**GLORIA D. WHISENHUNT**  
**EVERETTE WITHERSPOON**

# Agenda Summary



**March 23, 2015 – Government Center – 6:00 P.M.**

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**PLEDGE OF ALLEGIANCE Led by Vice Chairman Martin**

**1. Approval of Minutes for the Meetings of January 12, 2015 and January 26, 2015**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner Kaplan  
Unanimously Approved

- 2. A. Public Hearing on Zoning Petition of Arthur L. and Diane J. Kibler from RS40 to G1: Property is Located on the West Side of Belews Lake Drive, South of NC 65 (Zoning Docket F-1549)**
- B. Ordinance Amending the Forsyth County Zoning Ordinance and Official Zoning Map of the County of Forsyth, North Carolina**

After Paul Norby, Director of Planning and Development Services, reviewed the proposed zoning petition, Chairman Plyler opening the public hearing. No one came forward to speak either in favor of or in opposition to the petition, therefore; Chairman Plyler declared the public hearing closed.

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

- 3. A. Public Hearing to Consider the Expenditure of County General Funds for an Economic Development Project to Aid and Encourage Keratin Cosmetic Sciences, LLC (KCS) to Locate a Hair Care Product Lab and Manufacturing Operation to Whitaker Park in Forsyth County and Authorizing Execution of an Economic Development Incentives Agreement with KCS and WPDA, Inc. (Whitaker Park Development Authority) to Fund Improvements to Space to be Leased by KCS**
- B. Resolution Revising the Forsyth County Economic Development Program Business Assistance Guidelines**
- C. Resolution Authorizing the Expenditure of County General Funds for an Economic Development Project to Aid and Encourage Keratin Cosmetic**

**Sciences, LLC (KCS) to Locate a Hair Care Product Lab and Manufacturing Operation to Whitaker Park in Forsyth County and Authorizing Execution of an Economic Development Incentives Agreement with KCS and WPDA, Inc. (Whitaker Park Development Authority) to Fund Improvements to Space to be Leased by KCS**

Dan Kornelis, Forsyth County Housing & Community Development Director, reviewed the economic development request for expenditure of county general funds. Chairman Plyler opened the public hearing. After one (1) person spoke in favor of the proposed request and no one spoke in opposition, the Chairman declared the public hearing closed.

Motion for Approval: Commissioner Marshall  
Second: Vice Chairman Martin  
Unanimously Approved

**4. Public Session**

One (1) person spoke regarding the new public library.

**5. Amendment to the 2012 WSFC Schools 2/3rds Bonds Capital Maintenance Capital Project Ordinance**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimous

**6. Resolution Authorizing Application for a North Carolina 911 Board Public Safety Answering Point (PSAP) Grant for Construction of a Consolidated 911 Communications Center in the Public Safety Center (Forsyth County Emergency Services Department and Sheriff's Office)**

Motion for Approval: Commissioner Whisenhunt  
Second: Vice Chairman Martin  
Unanimously Approved

**7. A. Resolution Authorizing Execution of Necessary Documents to Receive Grant Funds from the North Carolina Department of Agriculture and Consumer Services, North Carolina Forest Service, Urban and Community Forestry Grant Program to Develop a Streambank Stabilization Guide, Workshops, and Projects in Forsyth County (Cooperative Extension Service)**

**B. Amendment to the FY 2014-2015 Budget Ordinance to Appropriate Urban and Community Forestry Grant Program Funds for a Streambank Stabilization Guide, Workshops, and Projects in Forsyth County to the Cooperative Extension Service**

Motion for Approval: Commissioner Linville  
Second: Commissioner Marshall  
Unanimously Approved

**8. Resolution Authorizing Application for a 2015-2016 Library Services and Technology Act (LSTA) EZ Innovation Grant to Fund a Design Camp for Innovative Design (Forsyth County Public Library)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner Kaplan  
Unanimously Approved

**9. Resolution Ratifying and Authorizing Execution of an Interlocal Subrecipient Agreement Between the City of Winston-Salem (Recipient) and Forsyth County, on Behalf of Its Department of Social Services (Subrecipient) for Distribution of Federal Transit Administration (FTA) Grant Funds to Expand Transportation Options and Services for Eligible Seniors and Disabled Individuals (Forsyth County Department of Social Services)**

Motion for Approval: Commissioner Witherspoon  
Second: Commissioner Marshall  
Unanimously Approved

**10. Revised Resolution Authorizing Execution of a Lease Agreement Between Forsyth County and the State of North Carolina, on Behalf of Its Department of Public Safety, Juvenile Justice Division for Lease of 863 Square Feet of County Owned Property Located at 120 West Third Street (Old Sheriff's Building), Winston-Salem, N.C. Pursuant to the Provisions of N.C.G.S. 160A-274**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner Witherspoon  
Unanimously Approved

**11. Revised Resolution Authorizing Execution of a Lease Agreement Between Forsyth County and the State of North Carolina, on Behalf of Its Department of Public Safety, Alcohol Chemical Dependency Program for Lease of 1,067 Square Feet of County Owned Property Located at 120 West Third Street (Old Sheriff's Building), Winston-Salem, N.C. Pursuant to the Provisions of N.C.G.S. 160A-274**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner Witherspoon  
Unanimously Approved

**12. Resolution Appointing a Forsyth County Deputy Tax Assessor/Collector Upon the Recommendation of the Forsyth County Tax Assessor/Collector Pursuant to the Provisions of N.C.G.S. 105-297 and N.C.G.S. 105-349**

Motion for Approval: Commissioner Whisenhunt  
Second: Vice Chairman Martin  
Unanimously Approved

**13. Appointments:**

- A. Two (2) Appointments to the ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE, One (1) Appointment, Three-Year Term, Expiring March 2018 and One (1) Appointment to Fill the Unexpired Term of Latesa Brown, Expiring March 2016 [Capacities: One (1) Administrators' Slot and One (1) Open] [Non-incumbents will serve a term of one year]**

As there were no applicants, these appointments were continued to a future meeting.

- B. One (1) Appointment to the APPEARANCE COMMISSION, WINSTON-SALEM/FORSYTH COUNTY, Three-Year Term, Expiring February 2018 [Capacity: Special Experience or Education in Design] [Continued from the Meeting of February 9, 2015]**

Janice Lewis was appointed.

- C. Five (5) Appointments to the EQUALIZATION AND REVIEW BOARD -- 2015 to Serve Until all Matters Have Been Considered Relative to Tax Listings and Tax Values for the Current Year**

Marybeth Abdow, Richard N. Davis, William H. Pardue, David E. Shaw and William V. White were reappointed.

- D. Fifteen (15) Appointments to the FORSYTH COUNTY HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COUNCIL, Fifteen (15) Appointments, Two-Year Terms, Expiring March 2017 [Capacities: Thirteen (13) Open, One (1) Informal Caregiver and One (1) Service Recipient]**

Sheila Bogan, Francine Braun (Wolberg), Isaac Lee Howard, Robert P. Lawrence, Helen M. Mack, Reginald Reid, Michael G. Watson were reappointed in the "Open" capacity; Dr. Althea Taylor-Jones was reappointed in the "Informal Caregiver" capacity; and Norman Adams, Asheena E. Love, Ashanti Robinson, Cynthia D. Rucker, and Dr. Charles H. Swanson were appointed in the "Open" capacity. As there were no applicants, one "Open" and one "Service Recipient" appointments were continued.

- E. One (1) Appointment to the FORSYTH COUNTY JUVENILE CRIME PREVENTION COUNCIL, Two-Year Term, Expiring June 2015 [Capacity: United Way/Other Non-Profit Representative] [Continued from the Meetings of June 10, 2013, August 26, 2013, October 28, 2013, December 16, 2013, March 24, 2014, June 23, 2014, August 25, 2014, November 24, 2014, December 15, 2014 and February 9, 2015]**

As there were no applicants, this appointment was continued to a future meeting.

- F. Three (3) Appointments to the INDUSTRIAL FACILITIES & POLLUTION CONTROL FINANCING AUTHORITY, Six-Year Terms, Expiring March 2021 [Capacity: Open]**

Alfred D. Miller and Dr. Charles Swanson were appointed. The remaining appointment was continued to a future meeting.

- G. Three (3) Appointments to the NURSING HOME COMMUNITY ADVISORY COMMITTEE, FORSYTH COUNTY, Three-Year Terms, Expiring March 2018 [Capacity: Open] [Non-incumbents will serve a term of one year]**

Robin S. Boger, Phillip T. Carter and Tracy Conner were appointed.

- H. One (1) Appointment to the TEN-YEAR PLAN COMMISSION on HOMELESSNESS, Three-Year Term, Expiring January 2018 [Capacity: Education Representative] [Continued from the Meeting of February 9, 2015]**

Jan D. Morgan was appointed.

- I. One (1) Appointment to the UTILITY COMMISSION To Fill the Unexpired Term of Charles D. Jewell II, Expiring June 2015 [Capacity: Open]**

Duane Long was appointed.

- J. Two (2) Appointments to the ZONING BOARD OF ADJUSTMENT, FORSYTH COUNTY To Fill the Unexpired Terms of Seth B. Brown, Expiring April 2016 and James G. Keeter, Expiring April 2017 [Capacity: Alternate Member] [Continued from the Meeting of February 9, 2015]**

Diana S. Johnson and Terry D. Lefler were appointed.

- 14. Notice of the Forsyth County Board of Commissioners' Cancelled March 26, 2015 Briefing Session**

Motion for Approval:  
Second:  
Unanimously Approved

Commissioner Linville  
Commissioner Whisenhunt

- 15. Report:**

- A. Human Resources Report for the Month of January 2015**

Motion for Receipt of Reports:  
Second:  
Unanimously Approved

Commissioner Whisenhunt  
Vice Chairman Martin

## **ADJOURNMENT**

Motion for Adjournment:  
Second:  
Unanimously Approved  
Approximate Time:

Commissioner Kaplan  
Chairman Plyler

6:30 p.m.

**Assistance for Disabled Persons will be Provided with 48 hours Notification  
to the Clerk to the Board at (336) 703-2020  
Forsyth County Government Center, Winston-Salem, NC 27101**