FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE:	:	FEBRUARY 11, 2013		AGEND	A ITEM NUMBER:	9
SUBJECT:	A.		THORIZING EXECU HELP CONVERT FO			
	В.	\$250,000 FROM C FUND TEMPORAL TO THE STATE N	THE FY 2012-2013 ONTINGENCY TO RY PERSONNEL TO CFAST SYSTEM TY DEPARTMENT	THE DEPARTM O HELP CONVE	ENT OF SOCIAL ERT FOOD AND N	SERVICES TO
COUNTY MAN	NAC	SER'S RECOMMEN	IDATION OR COM	MENTS:	Recommend Appr	oval
SUMMARY OF INFORMATION:-						
NCFAST by M supply 20 com County MIS Do employees to	larc put epa ass	h 18, 2013. În orde ers for an unspecific ertment. In addition,	CFAST, the State is r to do this, DSS ne ed period of time, wi DSS requests fund on of the Food and	eds 35 compute th the other 15 c s to contract for	rs with dual monito computers to be prothe services of 35	ors. The State will ovided by the temporary
FSIS (t	the se F ed to anu . It t	current State syster SIS only has a sma o manually load the al upload is being ca eakes an estimated of	cally load all current n) into NCFAST duri all percentage of the remainder of the info alled CONVERSION 1.5 hours per case of t process for each c	ing the weekend information fron ormation into NC I and happens u ue to information ase;	d of March 16 & 17 in the paper files, A CFAST on their cas ipon the normally s in being added and	, 2013; LL counties are se review date; scheduled case d deleted in this
 It is est The tot (26,000 With a The cu in addit per rev 	tima tal p 0 ca Ma urrer tion	ated that it will take to projected cost for the ases x 1.5 hours per rch 15 start date, ap nt Food and Nutrition to this conversion, in the first cycle of	6-7 months to conve e Food and Nutrition case x \$14/hour); pproximately \$250,00 n workers (28 position the new reviews in N	rt all Forsyth Co conversion by t 00 will be neede ons) cannot hand NCFAST will tak	emporary workers od during the remai dle the additional v e approximately 40	is \$546,000 inder of FY2013; workload because 0 minutes longer
Funds for this	Sta	te mandate will com	ne from Contingency	·.		
ATTACHMENTS	:	X YES	NO			
SIGNATURE:	(J. Xeully (epte, is logh	DA	ATE: February	6, 2013

RESOLUTION AUTHORIZING EXECUTION OF CONTRACTS FOR TEMPORARY PERSONNEL TO HELP CONVERT FOOD AND NUTRITION CASES TO THE STATE NCFAST SYSTEM

WHEREAS, the State of North Carolina is requiring Forsyth County to convert all of its 26,000 Food and Nutrition Cases to the NCFAST System by March 18, 2013, which conversion will cost Forsyth County approximately \$546,000 in additional labor; and

WHEREAS, the County will need to contract with temporary employment agencies to hire approximately 35 temporary workers in order to complete the conversion within the required time frame;

NOW, THEREFORE, BE IT RESOLVED that the Forsyth County Board of Commissioners hereby authorizes the County Manager to negotiate contracts with temporary employment agencies, on behalf of Forsyth County, in order to complete the conversion of Forsyth County's 26,000 Food and Nutrition Cases to the NCFAST System by March 18, 2013.

BE IT FURTHER RESOLVED that the Forsyth County Board of Commissioners hereby authorizes the Chairman, County Manager and Clerk to the Board to execute, on behalf of Forsyth County, all necessary contracts with temporary employment agencies, within budgeted amounts, in order to provide the necessary personnel to complete the conversion of Forsyth County's 26,000 Food and Nutrition Cases to the State NCFAST System by March 18, 2013.

Adopted this the 11th day of February, 2013.

FORSYTH COUNTY, NORTH CAROLINA AMENDMENT TO FY 2012-2013 BUDGET ORDINANCE

FROM: BUDGET & MANAGEMENT MEETING DATE: February 11, 2013

EXPLANATION:

As part of the mandated change to NCFAST, the State is requiring that Forsyth County fully convert to NCFAST by March 18, 2013. In order to do this, DSS needs 35 computers with dual monitors. The State will supply 20 computers for an unspecified period of time, with the other 15 computers to be provided by the County MIS Department. In addition, DSS requests funds to contract for the services of 35 temporary employees to assist with the conversion of the Food and Nutrition cases to NCFAST. The following is an outline of the DSS conversion plan:

- The State of NC will electronically load all current 26,000 Forsyth County Food and Nutrition cases in FSIS (the current State system) into NCFAST during the weekend of March 16 & 17, 2013;
- Because FSIS only has a small percentage of the information from the paper files, ALL counties are required to manually load the remainder of the information into NCFAST on their case review date:
- The manual upload is being called CONVERSION and happens upon the normally scheduled case review.
 It takes an estimated 1.5 hours per case due to information being added and deleted in this process and follows a 31 point process for each case;
- It is estimated that it will take 6-7 months to convert all Forsyth County Food and Nutrition cases;
- The total projected cost for the Food and Nutrition conversion by temporary workers is \$546,000 (26,000 cases x 1.5 hours per case x \$14/hour);
- With a March 15 start date, approximately \$250,000 will be needed during the remainder of FY2013;
- The current Food and Nutrition workers (28 positions) cannot handle the additional workload because in addition to this conversion, the new reviews in NCFAST will take approximately 40 minutes longer per review in the first cycle of reviews;
- The entire process will need to be repeated if the State requires Medicaid to convert in late 2013.

Funds for this State mandate will come from Contingency.

BE IT ORDAINED BY THE BOARD	OF COMMISSIONERS OF FORSYTH COUNTY THAT THE
2012-2013 BUDGET ORDINANCE	IS HEREBY AMENDED AS FOLLOWS:

DECREASE: <u>SECTION 2. APPROPRIATIONS.</u>

GENERAL FUND
CONTINGENCY

\$250,000

INCREASE: <u>SECTION 2. APPROPRIATIONS.</u>

GENERAL FUND

SOCIAL SERVICES \$250,000

NATURE OF TRANSACTION:

[] Additional Revenue Available COMMISSIONERS AND ENTERED ON MINUTES DATED _____

Same fund AGENDA ITEM NUMBER __
[] Other: