

**BOARD OF COMMISSIONERS**

**DAVID R. PLYLER**  
Chairman  
**DON MARTIN**  
Vice Chairman  
**FLEMING EL-AMIN**  
**TED KAPLAN**  
**RICHARD V. LINVILLE**  
**GLORIA D. WHISENHUNT**  
**EVERETTE WITHERSPOON**

**AGENDA  
SUMMARY**



**May 8, 2017 – Government Center – 2:00 P.M.**

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**PRAYER led by Pastor Jon White, Freedom Baptist Church**

**PLEDGE OF ALLEGIANCE led by Chairman Plyler**

**1. Resolution Recognizing May 2017 as Building Safety Month in Forsyth County, North Carolina**

Motion for Approval: Vice Chairman Martin  
Second: Chairman Plyler  
Unanimously Approved

**2. Resolution Recognizing the Accomplishments of Charles T. Jennings on the Occasion of His Retirement as Director of the Forsyth County Animal Control Department**

Motion for Approval: Vice Chairman Martin  
Second: Chairman Plyler  
Unanimously Approved

**3. Approval of Minutes for the Meetings of January 9, 2017 and January 23, 2017**

Motion for Approval: Commissioner Kaplan  
Second: Commissioner El-Amin  
Unanimously Approved

**4. A. Public Hearing on an Ordinance Amendment Proposed by the City Attorney's Office Amending Chapters B and C of the Unified Development Ordinances to Reflect Changes in State Law (UDO-276)**

**B. Ordinance Amendment Proposed by the City Attorney's Office to Amend Chapter B, Article III, IV, and VI, and Chapter C, Article V of the Unified Development Ordinances to Reflect Changes in State Law**

After Chris Murphy, Deputy Director of City-County Inspections, reviewed the proposed zoning text amendment, Chairman Plyler opened the public hearing. No one came forward to speak either in favor or in opposition to the proposed text amendment. Thereafter, Chairman Plyler declared the public hearing closed.

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner El-Amin  
Unanimously Approved

**5. Public Session**

One person spoke regarding mental health services and funding.

- 6. A. Resolution Awarding and Authorizing Execution of a Contract for Recruitment Marketing Services for the Sheriff's Office (Forsyth County Sheriff's Office)**
- B. Amendment to the Law Enforcement Equitable Distribution Special Revenue Fund**
- C. Amendment to Fiscal Year 2016-2017 Budget Ordinance to Appropriate Equitable Sharing (Federal Forfeiture) Funds**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

- 7. A. Resolution Authorizing Execution of Necessary Documents to Receive Additional Funds from the North Carolina Department of Health and Human Services, Division of Public Health, Environmental Health Section, Food Protection and Facilities Branch, for Food and Lodging Activities (Forsyth County Department of Public Health)**
- B. Amendment to the FY 2016-2017 Budget Ordinance to Appropriate Additional Funds from the North Carolina Department of Health and Human Services, Division of Public Health, Environmental Health Section, Food Protection and Facilities Branch, to the Forsyth County Department of Public Health**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner El-Amin  
Unanimously Approved

- 8. Resolution Authorizing the Submission of a Grant Application to the Kate B. Reynolds Charitable Trust to Support a Youth Urban Gardening Internship Program in Northeast Winston-Salem (Forsyth County Cooperative Extension Service)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner El-Amin  
Unanimously Approved

- 9. Resolution Awarding and Authorizing Execution of a Contract for Janitorial Services for Designated Forsyth County Facilities (General Services Department)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

- 10. Resolution Awarding and Authorizing Execution of a Contract for On-Site Managed Print and Mail Services (Purchasing and General Services Departments)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Witherspoon  
Unanimously Approved

**11. Resolution Selecting an Architectural and Engineering Firm and Authorizing Execution of a Contract to Provide Professional Design and Construction Services Under the Construction Manager at Risk Delivery Method for the Kaleideum (Children's Museum) Project (General Services Department)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

**12. Resolution Selecting an Architectural and Engineering Firm and Authorizing Execution of a Contract to Provide Professional Land Planning and Civil Engineering Services to Facilitate Development of the Idols Road Business Park Project (Housing and Community Development Department)**

Motion for Approval: Commissioner Witherspoon  
Second: Commissioner El-Amin  
Unanimously Approved

**13. Resolution Authorizing Execution of a Lease Amendment and a New Lease Between Forsyth County and Horizons Residential Care Center, a Non-Profit Corporation, for Lease of County Owned Property Located in Horizons Park at 100 Horizons Lane, Rural Hall, N.C.**

Motion for Approval: Commissioner Linville  
Second: Commissioner El-Amin  
Unanimously Approved

**14. Resolution Authorizing Execution of a Lease Agreement Between Forsyth County and Winston-Salem/Forsyth County BMX Parents' Association, Inc., a Non-Profit Corporation, for Lease of County Owned Property Located on a Portion of Tanglewood Park**

Motion for Approval: Commissioner Kaplan  
Second: Commissioner El-Amin  
Unanimously Approved

**15. Appointments:**

**A. Ten (10) Appointments to the ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE, \*\*One (1) Appointment, One-Year Term, Expiring November 2017; \*One (1) Appointment, One-Year Term, Expiring January 2018; \*One (1) Appointment, One-Year Term, Expiring February 2018; Three (3) Appointments, One-Year Terms, Expiring March 2018; Two (2) Appointments, Three-Year Terms, Expiring May 2020 and Two (2) Appointments, One-Year Terms, Expiring May 2018 [Capacities: Seven (7) Open and Three (3) Administrators' Slot] [\*\*Continued from the Meetings of December 19, 2016 and February 13, 2017] [\*Continued from the Meeting of February 13, 2017] [Non-incumbents will serve a term of one year]**

Christopher R. Dyer and Carla R. Jones were reappointed and Dora M. Collins and Jamera McQueen were appointed by acclamation.

- B. Six (6) Appointments to the ANIMAL CONTROL ADVISORY BOARD, \*One (1) Appointment to Fill the Unexpired Term of Meredith Boyd, Expiring May 2018 and Five (5) Appointments, Two-Year Terms, Expiring May 2019 [Capacities: \*One (1) County Resident Who Does Not Own a Companion Animal, One (1) County Resident and Owner of a Fertile Hunting Dog, One (1) County Resident Who is a Member, Employee or Officer in a FC Animal Welfare Organization, Two (2) At Large and One (1) County Resident and Owner of an Animal Other Than a Dog/Cat] [\*Continued from the Meeting of February 13, 2017]**

In the “At Large” capacity, Priscilla Ivester was reappointed and Franklin M. Cromer was appointed.

In the “County Resident Who is a Member, Employee or Officer in a FC Animal Welfare Organization” capacity, Janice Freeman was reappointed.

In the “County Resident Who Does Not Own a Companion Animal” capacity, Keisha Horn was appointed by acclamation.

In the “County Resident and Owner of an Animal Other Than a Dog/Cat”, Tara H. Stebbins was appointed by acclamation.

The “County Resident and Owner of a Fertile Hunting Dog” capacity was continued.

- C. One (1) Appointment to the BOARD OF HEALTH, Three-Year Term, Expiring January 2020 [Capacity: Physician] [Continued from the Meeting of February 13, 2017]**

Peter W. Robie was appointed.

- D. One (1) Appointment to the COALITION FOR DRUG ABUSE PREVENTION, Three-Year Term, Expiring March 2020 [Capacity: Religion Representative]**

As there were no applicants, this appointment was continued to a future meeting.

- E. Two (2) Appointments to the EMERGENCY MANGEMENT ADVISORY COUNCIL to Fill the Unexpired Terms of Milton R. Dutko, Expiring September 2018 and Timothy J. Roten, Expiring September 2017 [Capacity: General Member]**

Scottie L. Emerson and Kenneth R. Ashford were appointed.

- F. Three (3) Appointments to the ENVIRONMENTAL ASSISTANCE AND PROTECTION BOARD, Three-Year Terms, Expiring May 2020 [Capacity: Open]**

Peter H. DeVries and Charles E. Wilson were reappointed and Brent S. Rockett was appointed.

- G. One (1) Appointment to the EQUALIZATION AND REVIEW BOARD -- 2017 To Serve Until All Matters Have Been Considered Relative to Tax Listings and Tax Values for the Current Year [Continued from the Meeting of February 13, 2017]**

Doug Dampier was appointed.

**H. Fifteen (15) Appointments to the FORSYTH COUNTY HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COUNCIL, Two-Year Terms, Expiring March 2019 [Capacities: Thirteen (13) Open, One (1) Informal Caregiver and One (1) Service Recipient]**

In the “Informal Caregiver” capacity, Dr. Althea Taylor-Jones was reappointed by acclamation.

In the “Open” capacity, Sheila Bogan, Francine Braun, Kathryn S. Culhane, Letty S. Goldberg, Robert P. Lawrence, Helen M. Mack, Derrick B. Powell, Reginald Reid and Charles H. Swanson were reappointed by acclamation and Shakerra A. Jones and Karisa McDaniel were appointed by acclamation.

The remaining appointments were continued to a future meeting.

**I. Two (2) Appointments to the FORSYTH COUNTY JUVENILE CRIME PREVENTION COUNCIL, \*One (1) Appointment, Two-Year Term, Expiring June 2019 and \*\*One Appointment to Fill the Expired Term of Sandra Cheeks, Expiring June 2019 [Capacities: \*One (1) Person Under Age 18 (Who is a Member of the State Youth Council) and \*\*One (1) Parks & Recreation Representative] [\*Continued from the Meetings of May 11, 2015, August 10, 2015, November 23, 2015, February 8, 2016, July 11, 2016, September 26, 2016, December 19, 2016 and February 13, 2017] [\*\*Continued from the Meetings of September 26, 2016, December 19, 2016 and February 13, 2017]**

In the “Parks and Recreation Representative” capacity, Antonio L. Caldwell was appointed.

The “Person Under Age 18 (Who is a Member of the State Youth Council)” capacity was continued to a future meeting.

**J. Two (2) Appointments to the INDUSTRIAL FACILITIES & POLLUTION CONTROL FINANCING AUTHORITY, Six-Year Terms, Expiring March 2023 [Capacity: Open]**

As there were no applicants, this appointment was continued to a future meeting.

**K. One (1) Appointment to the LIBRARY BOARD, Three-Year Term, Expiring May 2020 [Capacity: Open]**

Herbert W. Baird was appointed.

**L. Three (3) Appointments to the NURSING HOME COMMUNITY ADVISORY COMMITTEE, FORSYTH COUNTY, \*One (1) Appointment, One-Year Term, Expiring December 2017; One (1) Appointment to Fill the Unexpired Term of Richard F. Leach, Expiring May 2018 and One (1) Appointment, One-Year Term, Expiring March 2018 [Capacity: Open] [\*Continued from the Meetings of December 19, 2016 and February 13, 2017] [Non-incumbents will serve a term of one year]**

Amea Howard and Judith L. Martinez were appointed by acclamation. The remaining appointment was continued to a future meeting.

**M. One (1) Appointment to the PIEDMONT TRIAD AIRPORT AUTHORITY, Three-Year Term, Expiring April 2020 [Capacity: Forsyth County At Large]**

Graham F. Bennett was appointed.

**N. Three (3) Appointments to the ZONING BOARD OF ADJUSTMENT, FORSYTH COUNTY, Three-Year Terms, Expiring April 2020 [Capacities: Two (2) Regular Members and One (1) Alternate Member]**

In the "Regular Member" capacity, Lee M. Beal and Richard J. Borucki were appointed and in the "Alternate Member" capacity, Terry D. Lefler was reappointed by acclamation.

**16. Reports:**

**A. Human Resources Report for the Month of March 2017**

**B. Quarterly Financial Report as of March 31, 2017**

**C. Forsyth County Internal Audit Report - Review of Operations for Office of Environmental Assistance and Protection Dated April 27, 2017**

Motion to Receive Reports:

Commissioner Linville

Second:

Commissioner El-Amin

Unanimously Approved

**(ADDITIONAL ITEM – NOT ON FORMAL PRINTED AGENDA)**

**17. Resolution Authorizing Execution of an Agreement to Purchase Real Property Subject to Due Diligence Examination and Other Conditions and Authorizing Execution of all Necessary Agreements to Make a Diligent Examination of the Property**

Motion for Approval:

Vice Chairman Martin

Second:

Commissioner Kaplan

Unanimously Approved

**ADJOURNMENT**

Motion for Adjournment:

Chairman Plyler

Second:

Vice Chairman Martin

Unanimously Approved

Approximate Time: 2:51 p.m.

**Assistance for Disabled Persons will be Provided with 48 hours Notification  
to the Clerk to the Board at (336) 703-2020  
Forsyth County Government Center, Winston-Salem, NC 27101**